

We look forward to working with you to provide safe food to the public. Please send your completed **APPLICATION FOR A PERMIT** and your **INFORMATION FORM** back to the Health Department as soon as possible. Remember to include **ALL FOODS AND THEIR SOURCES** to be sold on the information form. Also, we should communicate by phone, in person, or by e-mail well before the event to be certain of the requirements to obtain a permit.

Contact the Local County Health Dept to obtain the amount of any applicable fee to be submitted with your application. Please submit this fee and application and information form as soon as possible by mail or in person to the Local County Health Department. Make checks payable to the Local County Health Department. Proof of fee must be obtained before an inspection for a permit is performed.

Make note of the following information:

1. Read and provide the 12 “Basic Requirements” listed on the enclosed sheet.
2. Set up your food station as early as possible and provide for electric, water, and sewage hookups. Have your hot water heater operating at full power.
3. Food preparation and service should begin **ONLY AFTER YOU RECEIVE AN INSPECTION AND AN “OK TO PERMIT”**. Food sales without a permit or exemption are illegal in the State of Alabama.
4. All food sold at the event must be from approved and properly labeled sources. If the original package is not available at the event, the removed labels shall be available for inspection.
5. All food sold must be prepared on site. If food is to be prepared at another facility, this must be approved by the health department **PRIOR** to the event.
6. Please obtain water in holding reservoirs locally from public supplies to assure that it is from an approved source.

Again, please return as soon as possible to the Local County Health Department:

1. **APPLICATION FOR A PERMIT**
2. **INFORMATION FORM**
3. **APPLICABLE FEE- \$30.00**

Contact the Franklin County Health Dept, Environmental Division by phone (256-332-2700), in person, or by e-mail if you have any questions or need further information.

Thank you